PPI CLAIMS HANDLER (New Business)

WHO WE ARE

Ashley Howard based in the heart of Wilmslow is a very successful and well established claims management company with a passion for reclaiming compensation for the financial mis-selling of PPI and mis-sold Packaged Bank Accounts

THE PACKAGE

As a member of the New Business team you will be responsible for responding to inbound enquiries and sending out welcome packs to eligible clients

- Salary: £15,000 - £18,000 p/a plus a generous commission package
- Holidays: 28 days paid holiday p/a (including public holidays)
- Hours: Monday to Thursday 10am - 6.30pm / Friday 9am - 5pm

THE JOB

- Inputting client's information
- Promoting our services
- Advising clients of our products and services
- Creating accurate welcome packs/documentation for our clients
- General administration duties
- Adhering to all regulatory obligations

WHAT WE'RE LOOKING FOR

- Excellent communication skills
- Confident on the phone
- Ability to work under their own initiative as well as being a team player
- Good organisational skills
- High attention to detail
- Competent in the use of computers & Microsoft office programs

Although previous Claims Handler experience would be preferable a candidate with a willingness to learn and who fits the bill would be considered for this role in this rapidly growing company.

THE PERKS

- Working in a busy but relaxed, fun and friendly environment
- Wilmslow Town Centre location close to transport links. (Next to Wilmslow Train Station)
- Dress down Friday's

- Monthly paid for team lunches.
- Social events throughout the year
- PAID BIRTHDAY HOLIDAY
- Extra day holiday for each year of service (Maximum 33 including public holidays)
- Apprenticeships schemes available
- Refer a friend scheme
- Incentive scheme
- Free eye tests
- Free tea/coffee
- Pension contribution scheme